



Corporate & Residential Services Committee Executive Committee

September 17, 2024

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 10:10 a.m. All members of Council were present, with the exception of Deputy Warden Greene, who sent his regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Janice Taylor, Manager of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator
- Ms. Amy Pine, Manager, Real Estate & Corporate Projects

APPROVAL OF MINUTES

CRS24(107)
September On the motion of Councillors Mitchell and Moussa:

Moved that the minutes of the Corporate & Residential Services Committee held on July 16, 2024, be approved.

MOTION CARRIED

EAST HANTS & DISTRICT CHAMBER OF COMMERCE

Linda Wood and Tracy Williams of the East Hants & District Chamber of Commerce presented a presentation on the East Hants & District Chamber of Commerce. The presentation was attached to the agenda and was available for all committee members.

Committee members asked questions of the guests.

Councillor Perry turned the chair over to warden Roulston, to comment on Mount Uniacke's business community and the opportunities for the Chamber to partner with existing markets to network and grow the Chamber.

Councillor Perry resumed the chair.

Discussion continued.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee, thanked the guests for their presentation.

NEW EMPLOYEE INTRODUCTIONS

- Kris Thurber, Operator (Water/Wastewater)

EMPLOYEE RECOGNITIONS

- Next done in November.

BREAK

The Corporate & Residential Services Committee took a break from 10:30 a.m. to 10:45 a.m.

Councillor Perry called the meeting back to order at 10:45 a.m.

DISMANTLING RACISM AND HATE ACT

The Directors of Corporate Services and Parks, Recreation & Culture presented a report titled “*Dismantling Racism and Hate Act*” dated September 3, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24 (108)
September

On motion of Warden Roulston and Councillor Hebb:

Move that the Corporate and Residential Services Committee recommend that Council approve \$30,000.00 from Professional Services Reserve to have an external party complete accessibly audits of the Lloyd E. Matheson Centre, East Hants Aquatic Centre, East Hants Sportsplex, Waste Management Centre, Burntcoat Head Park and Fundy Tidal Interpretive Centre to support updates required under the Accessibility Plan and Dismantling Hate and Anti-Racism Act;

And that, Council direct staff to include an Equity, Diversity and Inclusion component in the community engagement taking place as part of the Recreation Facilities Master Plan exercise.

Councillor Perry passed the chair to Warden Roulston to ask questions of staff; staff confirmed that not all Municipal buildings would be audited to Rick Hansen specifications, only the Aquatic Centre will be audited to that standard, as it is the most recent building Council has built and has a high degree of accessibility already. Other municipal buildings will be audited to other standards.

Discussion continued.

MOTION CARRIED

DISPOSAL OF SURPLUS REAL PROPERTY POLICY

The Manager, Real Estate & Corporate Projects, presented a report titled “Disposal of Surplus Real Property Policy” dated September 10, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee Members.

CRS24(109) On motion of Warden Roulston and Councillor Mitchell:
September

Move that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to repeal the Council Disposal of Surplus Property Policy and approve the new Disposal of Surplus Real Property Policy as attached to the Executive Committee agenda dated September 17, 2024.

MOTION CARRIED

On the motion of Warden Roulston and Councillor Mitchell:

CRS24(110) ***Move that the Corporate & Residential Services Committee recommends to Council that Council repeal the Council Disposal of Surplus Property Policy and approve the new Disposal of Surplus Real Property Policy as attached to the Executive Committee agenda dated September 17, 2024.***
September

MOTION CARRIED

NORTHERN TRAINING CENTER - ADDITIONAL BUDGET

Warden Roulston raised the issue of the new fire training facility in Noel; and the Director of Corporate Services reviewed his progress to date on the file with the Committee.

CRS24(111) On motion of Warden Roulston and Councillor Mitchell: [25:00]
September

Moved that Corporate and Residential Services Committee recommends to Council that Council give approval to add \$10,000 to come from the Fire Training Reserve Fund for the Hants North Training Facility.

MOTION CARRIED

PLAYGROUND IN CENTRE RAWDON

Warden Roulston raised the issue of the remaining insurance funds were used in creating the park; the community asked for a second picnic table, and she would like to reallocate some of the District Recreation Funds for District 11 from a Spinner to a picnic shelter for the same playground.

CRS24(112) On motion of Warden Roulston and Councillor Hebb:
September

Moved that Corporate & Residential Services Committee recommends to Council that Council give approval to use the remaining \$18,900 of insurance funds and add up to \$5,000 from District Recreation Funds (from District 11) to the Centre Rawdon Playground to add a picnic shelter.

MOTION CARRIED

IN CAMERA (CONTRACTUAL)

CRS24(113) On motion of Councillors Mitchell and Moussa:
September

Moved that Council go in camera at 11:14 a.m. to discuss a contractual matter.

MOTION CARRIED

Committee returned to open session at 11:21 a.m. Councillor Perry, as Chairperson of the Corporate & Residential Services Committee, noted that the Committee met in camera to discuss a contractual matter and that Committee will reconvene later in the day as the discussion has not been completed.

ADJOURNMENT

CRS24(114) On the motion of Councillors Moussa and MacPhee:
September

Moved to adjourn at 11:22 p.m. to accommodate a Candidate Training session and lunch break.

MOTION CARRIED

Approved by: Adam Clarkson, Director of Corporate Services
Date: September 20, 2024

Approved by: Alana Tapper, Director of Parks, Recreation & Culture
Date: September 20, 2024

/Jv



Infrastructure & Operations Executive Committee

September 17, 2024

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 4:22 p.m. All members of Council were present with the exception of Councillor Greene, who sent his regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator
- Mr. Alex Fenton, Supervisor of Roads Operations

APPROVAL OF MINUTES

IO24(23) On the motion of Councillors Mitchell and Hebb:
September

Moved that the minutes of the Infrastructure & Operations Committee meeting held July 16, 2024 be approved.

MOTION CARRIED

SERVICING CAPACITY OVERVIEW - DEFERRED

This report was deferred to a future Executive Committee meeting.

HIGHWAY 2/OLD ENFIELD ROAD CROSSWALK

The Project Engineer presented the report titled “*Crosswalk Highway 2 - Enfield*” dated September, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensued.

IO24(24) On motion of Warden Roulston and Councillor Mitchell:
September

Moved that the Infrastructure & Operations Committee recommend that Council continue Project 21-033, to complete the crosswalk project in Enfield with the awareness of the future potential infrastructure changes to the area.

Discussion continued.

Warden Roulston assumed the Chair to allow Chairperson Garden-Cole to comment. Chairperson Garden-Cole resumed the chair.

MOTION CARRIED

SHUBENACADIE VILLAGE CORE PARKING - DEFERRED

This report was deferred to a future Executive Committee meeting.

IN CAMERA: CONTRACTUAL ISSUE - DEFERRED

This report was deferred to the Regular Meeting of Council (Policy & In Camera) to be held after Executive Committee.

ADJOURNMENT

IO24(25) On the motion of Councillors Hebb and Moussa:
September

Moved that the Infrastructure & Operations Committee adjourn at 4:39 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations
Date: September 20, 2024

/Jv



Planning Advisory Committee Executive Committee

September 17, 2024

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the Committee, called the meeting to order at 1:32 p.m. All members of Council were present, with the exception of Deputy Warden Greene, who sent his regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Lee-Ann Martin, Planner/Development Officer
- Ms. Debbie Uloth, Community Planner II
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

Regrets

- Deputy Warden Wayne Greene

APPROVAL OF MINUTES

PAC24(51) On the motion of Councillors Hebb and MacPhee:
September

Moved that the minutes of the Planning Advisory Committee held on July 16, 2024, be approved.

MOTION CARRIED

[SWEB ENERGY - EAST GORE SOLAR PROJECT](#)

Sarah Rosenblatt of SWEB Energy made a presentation titled “*SWEB ENERGY - East Gore Solar Project*” dated September 17, 2024. The introduction was made by the Manager of Planning.

Committee Members asked questions of the guests.

C24(52) On motion of Councillor Perry and Warden Roulston: [22:00]
September

Moved that the Planning Advisory Committee recommends to Council that Council send a letter of support on this solar energy project (SWEB Energy - East Gore Solar Project).

MOTION CARRIED

Councillor Mitchell, as Chairperson of the Planning Advisory Committee, thanked the guests for their presentation.

[CONVENT LANE TOWNHOUSES INC. APPLICATION: SUBSTANTIAL DEVELOPMENT AGREEMENT AND MPS POLICY AMENDMENT](#)

The Community Planner presented the report titled “*Convent Lane Townhouses Inc. Application: Substantial Development Agreement and MPS Policy Amendment*” dated September 11, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensued and staff answered questions from committee members. Many comments and concerns were raised regarding changing the MPS, as well as, impacts on residents.

PAC24(53) On motion of Councillors Rhyno and MacPhee: [52:00]
September

Moved [later amended] that Planning Advisory Committee recommends that Council that Council does not enter into the development agreement and honour the original development agreement (Re: Convent Lane Townhouses Inc.)

Discussion continued, including the fact that the current development agreement has not been honoured by the developer with respect to the road maintenance agreement.

Councillor Mitchell, as Chairperson, asked for a clarification on the motion.

The mover with the agreement of the seconder amended the motion to add *that Council does not change the MPS.*

[62:00]

For further clarity, the amended motion PAC24(53) is:

Moved that Planning Advisory Committee recommends to Council that Council does not enter into the development agreement and honour the original development agreement; and that, Council does not change the MPS (Re: Convent Lane Townhouses Inc.)

MOTION CARRIED

Eleven (11) voting in favour and one (1) voting against; Councillor Mitchell accidentally voting nay.

[RYC PROPERTY LTD. APPLICATION: MPS AND LUB MAPPING AMENDMENTS](#)

The Community Planner presented the report titled “RYC Property Ltd. Application: MPS and LUB Mapping Amendments” dated September 11, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensued and staff responded to questions.

PAC24(54) On the motion of Councillors Perry and public member Balcom:
September

Moved that Planning Advisory Committee recommends that Council give second reading and approve the application from RYC Property Ltd. to amend the MPS and LUB by changing the land use designation of PID 445097227 to Established Residential Neighbourhood (ER) Designation and rezone the same lands to Two Dwelling Unit Residential (R2) Zone.

MOTION CARRIED

[PLN24-007 2929 HIGHWAY 202: MPS AND LUB MAPPING AMENDMENTS](#)

The Manager of Planning presented the report titled “2929 Highway 202 MPS & LUB Mapping Amendments” dated September 11, 2024. A copy of the report was attached to the agenda and available to all committee members.

PAC24(55) On motion of Councillors Perry and Hebb:
September

[90:00]

Moved that the Planning Advisory Committee recommends that Council give second reading and approve the proposal to amend the MPS and LUB by changing the land use designation and zone of PID 45117975 to Rural Use North (RU-2).

Staff answered questions from Committee Members.

MOTION CARRIED

MOTION C24(89) AND C24(161): LOT GRADING AND DRAINAGE UNSERVICED AREAS

The Community Planner presented the report titled “*Motion C24(89) and C24(161): Lot Grading and Drainage Unserviced Areas*” dated June 26, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensued. Staff answered questions from committee members. Several concerns were raised.

PAC24(56) On motion of Councillors Perry and Tingley:
September

[139:00]

Moved [later withdrawn] that Planning Advisory Committee recommends that Council proceed with amending Bylaw P-1200, Lot Grading and Drainage to require a lot grading and drainage plan for all properties in East Hants, no matter the size of the property or location of the structure on the lot; and

Authorize staff to consult with the public on the proposed change.

Discussion continued.

The Mover decided the withdrawn his motion. The seconder agreed.

MOTION WITHDRAWN

Warden Roulston suggested that the discussion be deferred, for committee members to think about it, and ask questions of staff and then discuss again at a future meeting.

PAC24(57) On the motion of Warden Roulston and Councillor Rhino:
September

Moved that this discussion be deferred to a future meeting in the next 1-3 months (Re: Motion C24(89) AND C24(161): Lot grading and drainage unserviced areas).

MOTION CARRIED

The Warden noted the other topic she wanted to add to the agenda can be deferred to the Council meeting next week.

Due to time constraints, the CAO suggested deferral of the Servicing Capacity Overview (Item 31) to a future meeting, but the report should be made public, even though it has not been presented. The Highway 2/Old Enfield Road Crosswalk report (Item 32) should go today, Shubenacadie Village Core Parking report (Item 33) can be deferred to a future meeting and the (In Camera) Contractual Issue (Item 34) should be dealt with today.

PAC24(58) On the motion of Warden Roulston and Councillor Moussa:
September

Moved that Item 31 and 33 be deferred to October and in-camera topic from this morning and Item 34 be dealt with during the in-camera session at the Council meeting after Executive today, and deal with Item 32 today.

MOTION CARRIED

ADJOURNMENT

PAC24(59) On the motion of Councillors Hebb and MacPhee:
September

Moved that the Planning Advisory Committee Meeting adjourn at 4:21 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning and Development
Date: September 20, 2024

/Jv



Police Advisory Committee Executive Committee

September 17, 2024

A meeting of the Police Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 9:02 a.m. All members of Council were present, with the exception of Deputy Warden Greene, who sent his regrets, and Public member Nicole Cluett sent her regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Janice Taylor, Manager of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business and Legislative Administrator

Guests Present:

- S/Sgt. Mike Balmaceda, RCMP
- Sgt. Scott MacRae, RCMP

Public Members Present:

- Mr. Greg Densmore (arrived at 9:12 a.m.)
- Mr. Timothy McDermott
- Ms. JoAnn Pelley

Regrets

- Deputy Warden Wayne Greene
- Nicole Cluett, Public Member

LAND ACKNOWLEDGEMENT

Councillor Rhyno respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF AGENDA

PA24(7)
September

On the motion of Councillors Hebb and Mitchell:

Moved that the amended agenda of all sub-committee meetings held September 17, 2024, be approved.

Warden Roulston requested that three brief items be added; two (2) under Corporate & Residential Services and one (1) under Planning Advisory Committee. Committee members agreed.

MOTION CARRIED

APPROVAL OF MINUTES

PA24(8)
September On the motion of Councillors Mitchell and Perry:

Moved that the minutes of the Police Advisory Committee meeting held May 16, 2024 be approved.

MOTION CARRIED

NEW MEMBER OATH - JOANN PELLEY

CAO administered the new member oath to JoAnn Pelley. Ms. Pelley signed the new member Oath.

RCMP QUARTERLY REPORT

S/Sgt. Balmaceda and Sgt. MacRae presented a report titled “*East Hants District Municipal Quarterly Report*” dated September 17, 2024. A copy of the report was attached to the agenda and available to all Committee members.

The report included follows-up to previous meeting, HR update, Operations update, Calls for Service, Road Safety, and School Resource. The guests answered questions from committee members throughout their presentation.

Councillor Rhyno opened the floor to comments or questions from members of the committee, which were addressed by S/Sgt. Balmaceda, and Sgt. MacRae.

Councillor Rhyno turned the chair over to Warden Roulston to ask questions that were addressed by the guests.

Councillor Rhyno resumed the chair.

DEPARTMENT OF JUSTICE TRAINING

Department of Justice training will take place November 12th.

ADJOURNMENT

PA24(9)
September On the motion of Councillors Mitchell and Moussa:

Moved that the Police Advisory Committee adjourn at 10:09 a.m.

MOTION CARRIED

Approved by: Sheralee MacEwan, Assistant Municipal Clerk

Date: September 19, 2024

/Jv

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